

Information sheet	<b>Apprenticeship programmes</b>
Objectives	Learners can acquire a scholar and professional certification that privileges the access to the labour market, powered by a strong work-based learning in an enterprise, and to continue studies at a higher level. <i>Source: IEFP portal</i>
Admission requirements	Age: lower than 25 years old (exceptions foreseen by legislation) Qualifications: the 3rd cycle of lower secondary education (9th year of schooling), without completion of upper secondary education.
Organisation of provision	The curricula are organised in training components: socio-cultural, scientific, technological, practical training in a work environment (WBL).
Training fields	The <u>priority areas and exits for 2018-2019</u> are identified according to the regional needs.
Duration	The maximum duration of the programme is 3 700 hours distributed across three years, respectively 1 200, 1 225 and 1 250 hours. The programme foresees an extended length, up to 90 hours, of its total duration for the reinforcement or development of trainees' competences, distributed as follows: - support or recovery activities - 30 hours; - trans-disciplinary projects - 60 hours.
Academic vs practical training	The practical training in a work environment (WBL) is 1 500 hours (40,54% of the total length of the programme, distributed in a increasing way along the three years, respectively 300, 550 and 650 hours.
Providers	Vocational training centres of IEFP's network; other entities supervised by the ministry responsible for vocational training; public and private training providers duly certified by the accreditation system of training entities; excluding lower, upper secondary and professional schools.
Trainee's allowances	Assigned according to pre-defined criteria: - Professionalization allowance - Allowance for study material - Meal allowance - Transportation costs/transport allowance/transport in kind - Host allowance - Accommodation allowance / accommodation in kind
Sources of funding	- <u>Portaria (Ordinance) n.º 2/2018, de 2 de janeiro</u> <u>Quinta alteração à Portaria (Ordinance) n.º 60-C/2015, de 2 de março, que adota o Regulamento Específico do Domínio do Capital Humano.</u>
Evaluation	The evaluation is formative and summative (intermediate and final); it includes a final evaluation test (PAF), performed at the end of the programme and in front of a jury.
Certification	Double certification ( <i>dupla certificação</i> ) - <u>Level 4 of QNQ</u> - 12th year of schooling/ upper secondary level.
Progression	The apprentices who completed an apprenticeship programme and wish to pursue studies have to meet the access requirements established by the legislation. To apply to higher education, in addition to the certificates mentioned earlier, they need a statement with their final rank, converted to a range between 0 to 200, in decimal points without rounding ( <i>Decreto-lei (Decree-Law) n.º 296-A/98, de 25 de setembro</i> , with the current amendments).
Legislation	- <u>Portaria (Ordinance) n.º 1497/2008, de 19 de dezembro</u> <i>Regula as condições de acesso, a organização, a gestão e o funcionamento dos cursos de aprendizagem, bem como a avaliação e a certificação das aprendizagens</i> - <u>Regulamento Específico (Specific Regulation) 2018</u> Aprovado por deliberação do Conselho Diretivo do IEFP em 2018-05-15